

APPLICANT'S WORK UNDERTAKING FORM

I, Mr. / Mrs. / Miss.

..... the Applicant for the premises bearing assessment No: at

..... Street / Mawatha / Lane Ward Town / City

hereby give notice to undertake soil pipe/ sewer pipe work of the premises mentioned in the application in accordance with plans and sections submitted herewith after your approval and in conformity with the provisions of the ordinance and by laws applicable thereto.

I further agree that I will be held responsible for any constructions not in conformity with the approved plan and / or contravening the provisions of the ordinance and by laws.

Name of the Applicant :

Signature of the Applicant :

Date :

Serial No:

NATIONAL WATER SUPPLY AND DRAINAGE BOARD
GREATER COLOMBO WATER RECLAMATION SECTION

Application for Sewer Connection

Date of Issue:

Date of Receipt:

Application No:

Building Permit No:

Approved Building Plan No:

Sewerage connection Certificate No:

Approval for connection

.....

Date:

.....

(Greater Colombo Water Reclamtion Section)

(The space above this line should not be used by the applicant)

- 1) Local Authority Area :
- 2) Name of the Applicant :
- 3) Postal Address :
- 4) Address of premises for which service is required:
 - (a) Assessment No: (b) Lane / Street:
 - (c) Road: (d) Town:
- 5) Telephone Number :
- 6) Are you the owner?
- 7) (a) If not, are you the tenant?
(b) If you are the tenant, the owner's name and address:

[Owner's consent letter – (Annexure No: 01) and Tenant's affidavit (Annexure No. 02) are to be annexed]

- 8) Is the building under construction or Completed?
- 9) Category of Connection:
- Domestic – Residential
 - Religious institutions
 - Schools
 - Institution
 - Business – boutiques, small shops or commercial institutions
 - Industrial – Factories, manufacturing industries
 - Hotels – Restaurant, Guest Houses, Luxury Hotels.
- 10) Water consumption details:
- (a) Do you have a water connection from NWS&DB?
- If yes**
1. Account No:
 2. Water meter No:
 3. Average monthly consumption (m³):
 4. No of toilets / bathrooms available:
 5. No of kitchen taps:
- If Not**
1. The water source that you are using for consumption:
 2. The average monthly quantity of water used (m³):
 3. No. of Toilets / bathrooms available:
 4. No of kitchen taps:
 5. Floor area of the house / Institution:
- (b) No of occupants at the House / institution:
- 11) Please attach a sketch of the approach road to your premises from the main road.

I certify to the best of my knowledge that the information furnished by me in this application and the connected documents are true and accurate.

Herewith, I have enclosed the applicable completed annexure 1 & 2 and relevant documents requested.

I am aware that this service is liable to be disconnected, if the information provided by me is found to be false. Further, I hereby undertake to abide by the rules and regulation of the National Water Supply & Drainage Board and to make the necessary payments for operation and maintenance, which the Board may require.

Signature of Applicant:

Name:

Date:

INSTRUCTIONS TO THE APPLICANT

- 1) The application form should be duly completed and submitted to the Manager's Office
Documentary evidence should be furnished for the following:
 - 1.1. If you are the Owner, the following documents should be submitted:
Most recent assessment receipt issued by – Local Authority for the premises.
A certificate issued by the Local Authority confirming ownership and address of premises.
 - 1.2. If you are the Tenant, following documents should be submitted:
Owner's consent for the sewerage connection and the documents to prove his ownership as required in 1.1 and the tenants affidavit (Annexure 01 & 02)
 - 1.3. If it is a new construction: Copy of approved building plan and building permit should be submitted. (Originals should be submitted for scrutiny)
 - 1.4. If construction is completed: Copy of certificate of conformity issued by the Local Authority should be submitted (Originals should be submitted for scrutiny).
 - 1.5. If the access to premises is along a private street: Copy of approved blocking out plan should be submitted (Originals should be submitted for scrutiny).
- 2) The application issued for a certain premise cannot be transferred.
- 3) The types of connections are as follows:
 - 1.Domestic – Only residential premises
 - 2.Religious places – the premises used only for religious activities.
 - 3.Schools excluding tutorials
 - 4.Institution – offices, government organizations or charitable organizations.
 - 5.Commercial – Business premises.
 - 6.Industrial – Factories or related institutions.
 - 7.Hotels – Guest Houses, Tourist Hotels, Restaurants etc.
- 4) This application must be properly filled and submitted to the or his representative in the relevant area who is stationed at the place from where you collected this application.
- 5) Please annex a sketch indicating the routs and access to your premises which will be helpful to the Board officers to arrive at your place.

- 6) The internal sewer plumbing should not commence until the board officer inspect. The date of inspection will be informed to the applicant and Manager's approval will be sent after the site inspection.
- 7) The sketch of the proposed internal sewerage lines to be drawn by the owner and submitted to the office with the application.
 - (a) The sewer plumbing diagram (preferable 297 mm X 210 mm or 420 mm X 297 mm) in duplicate indicating the underground pipes in accordance with the approved standards.
 - (b) When the proposed connection is approved the copy of the plumbing diagram will be set back to the owner for the execution of work.
 - (c) The diagram should be clear and drawn to a scale (a copy of the house plan shall be used) indicating pipes, other sewer structures and outlets from the internal wastewater points and sink, water closet etc. outlines of the building to be marked (these detail should be only for the underground pipes outside the building).
 - (d) The material of pipe, size should be indicated. The required manhole details of the sewer main will be provided at the time of site inspection.
 - (e) The manhole with a size ranging from 600mm to 900mm diameter will be constructed by the Board at the boundary and within the owner's property.
- 8) Any expenditure related to internal plumbing, within the premises to be borne by the applicant.
- 9) If the connection is technically unfeasible the applicant will be informed within 30 days.
- 10) After the approval of the sewerage service connection by NWS&DB, the applicant will be informed of the estimate will be only for the construction of the manhole at the boundary within premises and the connection from the main sewer line to this manhole. It will include the material and labour charges. The location for payment will be indicated in the payment voucher, which will be sent together with estimate.
- 11) In the event of a delay our attention may be drawn quoting reference number given in the receipt of the application.

- 12) If the connection is involved with road damages the applicant has to obtain a road breaking permit from the relevant local authority or authorities concerned (RDA, UDA, NHDA, SLLR & DC, etc) any cost relevant for the road breaking and repairs should be borne by the applicant and the relevant payment receipt should be produce to the Manager's Office.
- 13) Applicant required to attend office, on receipt of information of approval and after making the necessary payments for estimates, it is absolutely necessary that the applicant attends the Manager Office with his National Identity Card and Rs. 10/= Stamps (02 Nos) to sign the agreement.
- 14) The maximum distance is limited to 500 m from the sewer to the building, if regrate slope can be achieved.
- 15) The validity period of the application will be one year from the date of submission.
- 16) The validity period of estimate will be 06 months.
- 17) Connections will not be given through land which belongs to other parties.
- 18) Discharge wastewater to the NWS&DB main sewer should comply with the waste discharge limits for common sewer recommended by the Central Environmental Authority, Sri Lanka.
- 19) After construction of sewer extension outside the applicant's premises, the extended sewer belongs to the NWS&DB, even if its constructs with or without applicant's investments.
- 20) Applicant should not pay any amount to any person other than the estimate received by him which is payable to the NWS&DB for the sewerage connection.
- 21) It is an offence, if the applicant tries to pay any person to expedite the work or to get illegal connection or to influence any person in this regard.
- 22) Please do not hesitate to contact us, for any clarification in this regard
(Tel. No:)

GUIDELINES TO THE APPLICANT FOR INTERNAL CONSTRUCTION

- 01.** Select experienced person for the internal sewer construction.
- 02.** Collect your amended drawing from the NWS&DB Officer after the inspection of your premises.
- 03.** Obtained levels and the locations of construction of internal manholes from the NWS&DB.
- 04.** The pipe outlets from the toilets should be 110mm in diameter, preferably type 600 type PVC pipes.
- 05.** The pipe outlets from the bathrooms and kitchen wastewater should be 90mm in diameter, preferably type 600 type PVC pipes.
- 06.** Slope of underground pipes should be around 2mm deep for each 100mm length.
- 07.** The applicant shall discharge only direct sewerage, toilet & bathroom waste and kitchen wastewater and industrial wastewater generate within their premises. Therefore internal sewer system should design, not to connect surface runoff rain water, ground water or irrigation water.

OWNERS CONSENT FOR THE SEWERAGE CONNECTION

(This is to be completed by the owner and submitted with the application)

General Manager,
National Water Supply & Drainage Board,

I at
.....
hereby inform that I have no objection for providing the sewerage disposal connection
to the premises belonging to me at
.....
which is presently occupied by Mr./Mrs.
.....

I fully understand that this connection belongs to the National Water Supply &
Drainage Board and that I will permit of the sewer plumbing or any work connected
with sewer connection wherever necessary.

I clearly understand that this sewer connection will be effected and governed by the
section 2 of the National Water Supply & Drainage Board Act of 1974 and the
amendment of amendments to the said Act which will be stipulated by the NWS&DB
in the due course and from time to time.

NAME:

SIGNATURE:

DATE:

(Signature to be made on a stamp of Rs. 4.50)

ජල බිල්පත (Water Bill)

වාර්ෂික තක්සේරු දැන්වීම (Tax Notice)

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011-2504273

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