Form: NC-01

NATIONAL WATER SUPPLY AND DRAINAGE BOARD

Application for New Water Connection

Registration No.:

(For Office Use Only)

VERY IMPORTANT: No document, bill, or any other statement of information related to this water connection shall be valid for any civil rights of the applicant, and the Board shall not be bound by any legal proceedings or liability in respect thereof.

Before completing this application, please read the attached instruction sheet carefully and follow the instructions.

01 Full Name of Applicant (Rev./ Mr./ Mrs./ Miss)

02 Institution / Business Name (If an institution, state the designation/title and business name to be printed on the water bill)

03 Name with Initials (Write the name with initials in English CAPITAL letters, leaving one blank box between each name)

04 National Identity Card / Passport Number (Attach a photocopy)

05 If the address of the location where the water connection is requested (Instruction sheet Annex - 01) is not the address mentioned in the identity card, please attach a document verifying the address (Form NC-02). If it is a business or institution, please specify the designation and business name that should appear on the bill.

06 Address in English CAPITAL Letters

07 Grama Niladhari Division : Division No :

08 Divisional Secretariat Division : Division No :

09 If the applicant is permanently residing at another location, provide that address - (Instruction Sheet Annex- 01)

10 **Contact Details**

10.1 Telephone No – Mobile (Compulsory)
Whatsapp
10.2 Residential telephone Number
10.3 Office Telephone Number (if available)
10.4 Email address

11 Type of New Water Connection Required (Please place a ✓mark against the applicable category)

	✓mark	Required daily water consumption (Litres)
11.1 Domestic		
11.2 Business / Commercial		
11.3 Factory / Manufacturing		
11.4 Other [Ex: School/Religious)		

12 Does a Community Water Supply Scheme exist at the location where you are requesting the water supply? Yes ☐ No ☐

If such a scheme exists, submit a letter from the Community Water Organization confirming that it has no objection to providing an NWSDB water supply.

13	Trench Excavation for Laying Water Pipes – Will the applicant undertake the excavation of trenches required for laying the water pipes? (Please place a √ mark)	Yes		No	
	(Obtain the specifications relating to trench excavation from the relevant Water Supply Operations Office)	Yes		No	
	13.1 For the Distribution Pipe (For example, along the main road)				
	13.2 For the Water Connection (From the distribution pipe up to the water meter)				

14 If a sewerage connection already exists at this location, state the account number

		/			/				/				/			

15 If information is available regarding a NWSDB water connection at a nearby house, state the relevant water bill account number.

		/			/				/				/		

16 Draw a sketch showing the route by which the location where the water connection is required can be reached, including sufficient details to identify the location easily. If necessary, attach an additional sketch.

To record GPS coordinates (read the instruction sheet on how to obtain coordinates) (Annex 03 and 04)

Latitude (N)											Longitude (E)									

(The sketch should indicate: Main road, Side road, House/Institution . Other relevant landmarks)

17 Has a water connection previously been obtained for this location? Yes ☐ No ☐

If yes,

17.1 Account Number:

		/			/				/				/		

17.2 Type / Category

18 If a water supply was previously obtained for these premises, state the reason for requesting another water supply. A second water supply at the same premises will only be provided for a separately constructed and completed house/building.

Reason :

Important Notice: The Board will provide water only up to the water meter. The applicant shall properly arrange the water storage and internal distribution system within the premises according to the construction requirements. As the Board may temporarily suspend the water supply for operational, maintenance, repair, or other essential activities required for the proper functioning of the water distribution system, the applicant should make arrangements to store a quantity of water at least equivalent to the daily consumption requirement.

I hereby declare that the information provided in this application is true and correct.

If any information provided herein is subsequently found to be false, I agree and undertake to pay any loss, outstanding amount, or penalty determined by the Board as having resulted from such false information.

I further agree that the Board may disconnect the water supply obtained on the basis of false information.

Applicant's Signature

D	D		M	M		Y	Y	Y	Y

Date